SBC

# SUMMER BOARDING COURSES

Camps | Summer Schools | Pre-University Experiences

## CANDIDATE INFORMATION PACK

2027

# ABOUT US

Founded in 2008, Summer Boarding Courses have united students from around the world through education. Delivering award-winning, future-focused courses that strike the perfect balance between academic and social enrichment.

Our courses unlock potential and ignite a spark for long-term success.

Our residential summer courses take place at some of the UK's top boarding schools and university college campuses, including Eton College, Oxford University Colleges and Headington School. We carefully select our campuses to ensure that they provide the perfect environment for our students to live and study.

Over 21,000 students from 154 nationalities have been welcomed to study with us to date.

Whether it's preparing for future studies, developing 21st–century skills or building confidence, the knowledge gained on an SBC course allows students to go forward and apply what they have learnt to other areas of their education and beyond; giving them the necessary skills to achieve their future goals.

The EL Gazette publishes a league table based on British Council inspections, and SBC have been ranked Number 1 from 2018 to 2026. We are very proud of this achievement and will continue to grow and develop our courses to offer students extraordinary experiences.

SBC is the only multi-campus summer school provider in the UK to have achieved a perfect 15/15 areas of strength by the British Council. A true hallmark of educational quality.

We are a part of Dukes Education, a thriving family of nurseries, schools, colleges, and organisations that support students outside the classroom. Dukes Education is the fastest-growing independent schools group in the UK.

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# OUR SUMMER SITES

Every SBC site offers an exciting, safe and engaging environment for students and staff. Each has its own character, so choosing the right site is an important part of finding your best summer experience.

## ACCOMMODATION

Accommodation is included at all sites. We are also open to non-residential contracts for staff who prefer to live off-site.

## LAUNDRY FACILITIES

Facilities vary by site, including on-site laundrettes, washing facilities or an external laundry service.

## MANAGEMENT TRAINING

**22nd and 23rd June 2027 | Oxford**

All new and returning managers attend our two-day programme to meet their fellow managers, understand their responsibilities and receive practical training to hit the ground running.

Attendance on both days is mandatory and forms part of your contractual commitments.

# OUR SUMMER SITES | 2027

Provisional student arrival dates | Staff generally start three days earlier

| SITE | ATMOSPHERE & STAFF EXPERIENCE | AGE | STUDENTS | START | LENGTH | SUBJECTS TAUGHT | LOCATION |
|---|---|---|---|---|---|---|---|
| **Camp Dragon** | Nurturing, playful, high-energy. A welcoming first boarding experience; staff build confidence through hands-on activities. | 8–12 | 90 | 19 July | 4 weeks | Young Explorers | Oxford |
| **Camp Headington** | Adventurous, active and fun. Sport, creative learning and new experiences for younger teenagers. | 10–14 | 60 | 28 June | 4 weeks | Wild Science | Headington, Oxford |
| **Headington** | Sociable, varied and energetic. International learning, activities and excursions for developing independence. | 12–16 | 180 | 12 July | 4 weeks | English, Business, Art, Medicine, STEM, Global Leadership | Headington, Oxford |
| **Eton** | Inspiring, traditional and adventurous. An iconic school setting with academic enrichment and a supportive community. | 12–16 | 80 | 5 July | 4 weeks | Global Leaders Simulation | Windsor, Berkshire |
| **Dulwich** | Cosmopolitan, dynamic and lively. Interactive learning and London experiences in a multicultural setting. | 12–16 | 100 | 12 July | 4 weeks | Careers, Football, English | Dulwich, London |
| **Earlscliffe** | Close-knit, supportive and academic. A coastal college where staff mentor teenagers and build strong relationships. | 13–17 | 95 | 28 June | 6 weeks | Think Global, Business, Global Leadership | Folkestone, Kent |
| **Cambridge** | Intellectual, independent and aspirational. Curious students explore subjects and future pathways. | 14–17 | 120 | 28 June | 6 weeks | English, Business, Art, Medicine, STEM, Global Leadership | Cambridge |
| **Oxford College** | Mature, ambitious and university-focused. Older students experience independent academic study. | 15–17 | 65 | 5 July | 4 weeks | Future Scholars: Humanities, Sciences | Oxford |

# STAFF ROLES & SALARIES | 2027

Weekly pay and returning staff pay | A tick indicates a role at that site | Subject to contract confirmation

| ROLE | DESCRIPTION | WEEKLY PAY | RETURNER PAY | HOURS | EARLSCLIFFE | CAMP HEADINGTON | HEADINGTON | DULWICH | ETON | CAMP DRAGON | CAMBRIDGE | OXFORD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Summer School Director** | Oversees operations, staff management, safety and the student experience. | £1,425 | £1,480 | 75 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| **College Principal** | Leads education, welfare and student experience at college sites. | £1,425 | £1,480 | 75 | | | | | | | ✓ | ✓ |
| **Welfare Manager** | Leads safeguarding, pastoral care and student wellbeing; manages House Parents. | £1,025 | £1,050 | 70 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| **Student Director** | Oversees student routines, behaviour and wellbeing at larger sites. | £975 | £1,000 | 70 | | | ✓ | | | ✓ | | |
| **Director of Studies** | Leads teaching quality, academic organisation and student progress. | £1,025 | £1,050 | 65 | ✓ | | ✓ | | | | ✓ | |
| **Academic Manager** | Coordinates timetables, classrooms, resources and academic operations. | £975 | £1,000 | 70 | | | | ✓ | ✓ | | | ✓ |
| **Senior Teacher** | Teaches while coordinating the academic team and liaising with managers. | £925 | £950 | 52 | | ✓ | | | | ✓ | | |
| **Social Programme Manager** | Plans activities, excursions and events; manages Activity Leaders. | £1,025 | £1,050 | 70 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| **Office Coordinator** | Supports records, communications and daily office operations. | £975 | £1,000 | 70 | | ✓ | ✓ | ✓ | | ✓ | | |
| **House Parent** | Supports welfare, boarding routines, behaviour and room checks. | £830 | £855 | 61 | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| **Activity Leader / House Lead** | Leads boarding-house routines and supports students alongside activities. | £720 | £735 | 54 | ✓ | | | | | | | |
| **Activity Leader** | Delivers sports, games, excursions and events; supervises students. | £690 | £720 | 52 | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| **Pastoral Activity Leader** | Delivers activities and additional pastoral care for younger students. | £690 | £720 | 52 | | | | | | ✓ | | |
| **Subject Teacher / Tutor** | Plans and delivers engaging specialist lessons. | £830 | £860 | 45 | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| **Dragon Teacher** | Delivers interactive learning for the youngest students. | £830 | £860 | 45 | | | | | | ✓ | | |
| **EFL Teacher** | Teaches English as a Foreign Language through interactive lessons. | £830 | £860 | 45 | ✓ | | ✓ | ✓ | | | ✓ | |

# Person Specification

All members of staff employed by SBC will be expected to bring certain key qualities to the operation. There must be a professional interest in working with young people and particularly international children. Safety and welfare of the students is of paramount importance at SBC and a practical enforcing of this belief should be a quality exhibited by all staff.

## WE LOOK FOR STAFF WHO ARE

- Approachable & empathetic to the needs of students
- Enthusiastic & engaging
- Diplomatic, responsible & motivated Excellent leadership
- Flexible within the summer school environment

*We expect all SBC staff to be able to communicate effectively with our students, using an appropriate level of language to suit the group. SBC staff must demonstrate patience, empathy and an emotional awareness towards students both individually and in within a group setting. We expect all staff to take control of students and to manage discipline and behavioural issues in a firm, positive and constructive manner.*










## TO APPLY

Please apply online at:
summerboardingcourses.com/work-for-us

We want to make sure we do all we can to set candidates up for success in this process. If you require any adjustments to help you at interview and/or you have any questions at all, please contact us at:
recruitment@summerboardingcourses.co.uk

### SHOULD YOU BE SUCCESSFUL

- Any gaps in your CV will be enquired about and must be explained satisfactorily.
- You will have to prove your Right to Work in the UK.
- You will provide the details of two recent and relevant referees who we will contact and specifically ask about your suitability to work with children and any concerns.
- You will be required to undergo a Disclosure and Barring Service check (DBS), and equivalent if you live, or have lived, outside of the UK.
- You will be asked to state that you have no known reason why you cannot work with children.
- Official identification and certificates will be required for our records.

Please be aware that SBC may conduct online searches for short-listed candidates as part of our legal duty to meet our safeguarding duties.



### SBC SAFEGUARDING STATEMENT

Summer Boarding Courses is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. We have a comprehensive Safeguarding and Child Protection Policy and procedures in place which all employees, volunteers and contractors are expected to adhere to.

### SBC EQUALITY, DIVERSITY & INCLUSIVITY STATEMENT

We operate a policy of equal opportunities and welcome applications from candidates irrespective of sex, marital status, race, colour, nationality, ethnic origin or disability.

Please note, as this post involves direct contact with vulnerable children, it is exempt from the Rehabilitation of Offenders Act 1974. However, amendments to the Exceptions Order 1975 (2013 and 2020) provide that certain spent convictions and cautions are 'protected'. These are not subject to disclosure to employers and cannot be taken into account.

SBC

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